

Mellow Ready Programme

Checklist

Venue:

Training Date:

Trainer/Co-trainer

Number of Delegates:

Manuals:

Mellow Ready Manual 2014 revised 2018

White Trainers Folders contain:

Attendance Sheet

Details list

Daily Programme

Trainee names and addresses sheet

Session Plan

Notification to Trainees Online Evaluation (Survey Monkey)

Training in Progress Notice

SAE envelope to return information to MP office

Publications: Stuff that Sucks, Ben Sedley

A Guide to Gender, Sam Killerman

(Rachel to bring back)

[*Please also, where possible send image of completed contact sheet via phone/email to enquiries@mellowparenting.org](mailto:enquiries@mellowparenting.org)

Please find enclosed an SAE for you to return the completed evaluations, names and addresses form and feedback forms. Thanks.

Prepared by: Atousa

Date:

TO BE RETURNED TO MELLOW PARENTING OFFICE BY TRAINERS:

1. Trainees Attendance Sheet
2. Trainees Names and Addresses Sheet
3. Trainees notified of online evaluation (Survey Monkey)
4. Trainers Feedback

| |
|--|
| |
| |
| |
| |

Please tick the list above and return all items WITH this form to the Mellow Parenting Office as soon as possible.

Trainers Signature:

Date: